

Art Departments International Study Transfer Credit

The Art Department's mission statement explicitly encourages the promotion and support of international study. Realizing that the study of art in countries around the world is often dramatically different than in the US, we suggest that the criteria for granting art credit for courses taken abroad be flexible enough to accommodate the many different learning traditions and art forms commonly practiced around the world.

Students wishing to study abroad must go to the Office of International Education and Development to begin the application process.

The following are the requirements for considering transfer credit for study abroad:

Before leaving the country

1. Pre-approval. The International Education and Development form for pre-approval of international study courses should be used. All students seeking transfer credit for study abroad must get pre-approval from the faculty who will evaluate the coursework completed overseas. A list of faculty advisors who are responsible for pre-approval are listed below. During this first meeting, any additional requirements will be determined in discussions with the faculty member/s who grant pre-approval for coursework taken overseas.
2. Course Description. Description of courses (and syllabi, if available) for which a student seeks transfer credit should be submitted before receiving pre-approval for courses taken abroad.

Upon return to ASU

3. Transcripts. Upon the student's return to ASU, transcripts documenting successful completion of the course/s and must be submitted to the International Study Abroad Office. Art majors must receive a C or better for course work to be used toward their major. Art minors and those taking art electives must receive a passing grade for course work.
4. Form JF. Some degree programs or studio concentrations may require, in addition to transcripts, syllabi (if available), images, sketchbooks or actual artworks completed while studying abroad. Any additional requirements will be determined in discussions with the faculty member/s who grant pre-approval for coursework taken overseas. Form JF must be completed and filed with the pre-approval form from the Office of International Education and Development before leaving to study abroad. Upon return it is the student's responsibility to meet with the faculty advisor who gave pre-approval to RECEIVE FINAL APPROVAL, complete the form and file it in the Art Office and the Office of International Education and Development. Dates: Fall study abroad: Form JF must be completed by February 15, Spring study abroad: Form JF must be completed by September 15.